

Topeka/Shawnee County Paratransit Council, Inc.

C/O Community Resources Council ♦ 501 SE Jefferson St., Suite 30 ♦ Topeka, KS 66607

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**Paratransit Council
Minutes of the October 21, 2010 Meeting**

MEMBERS PRESENT

Carolyn Warkentine	Auburn Senior Center
Nikki Ray	Topeka Transit
Kathy Brayton	Sheltered Living
Steve Kramer	Papan's Landing Senior Center
Melissa Follmer	Family Service and Guidance Center
Andre Gardiner	Breakthrough House
Shelby Fry	TARC
Don Weichert/Jared Nyagol	Midland Care Connection
Deb Shobney	LULAC Senior Center
Terry E. Moore	East Topeka Senior Center

OTHERS IN ATTENDANCE

Sylvia Hopper	CRC
Cheryl Fisher	KDOT

Call to Order

Minutes for August 2010 were motioned for approval by Kathy Brayton; 2nd by Don Weichert; all were in favor and Minutes were approved.

OLD BUSINESS

None

NEW BUSINESS

Lisa Koch has officially left KDOT and is now working for a firm in Kansas City. KDOT has not found a replacement for this position and since it is a governor appointed position, they are attempting to re-classify the position to afford more permanence. Currently Joel Skelly is the acting supervisor for this department.

Applications – 5310 application questions members should know.

- KDOT will fund capital replacement of KDOT vehicles, but not agency owned vehicles.
- When completing the vehicle inventory sheet, agencies must make sure that they complete the inventory in its entirety
- If agencies are asking for capital funds, they must do a public notice. Anyone wishing to apply for this type of funding must notify Sylvia Hopper with CRC so that she can run the public notice on your behalf. You must also include a copy with your application packet.
- Agencies applying for capital funds must also notify the MPO in writing of their grant application. If they do not, the MPO will not know to include them in their federal paperwork and then the agency will be unable to get those funds. Cheryl Fisher will notify members of the correct email address to email their intent to apply. Members must include a copy of the letter or email to the MPO with their grant application. If you are not applying for vehicle purchase funds you do NOT need to notify the MPO or run a public notice.

- Grant applications must have original signatures and one copy delivered to KDOT by January 28th (4:00pm) - not postmarked by this date, actually delivered to Cheryl.
- Applications will not be mailed out; they will be available on the KDOT website.
- Even if you are not applying for a vehicle, agencies with KDOT vehicles must complete the grant application as it has taken the place of the annual KDOT report.

Shelby Fry gave a review of KPTA Annual conference to members. She gave an outline of how the T-Link workgroups have asked that monies be allocated across all transit areas. The question of the \$4000 operating reimbursement has still not been finalized.

It was decided that the KDOT Inspector will be invited to the next spring meeting instead of the one in December. Cheryl will coordinate this with their office. Melissa Follmer has agreed to provide a vehicle for the inspection.

Ann Lowder with RTAP has also requested to attend a spring CTD meeting and Shelby Fry will contact her to schedule that.

ANNOUNCEMENTS

None

ADJOURNMENT

With no further business the meeting adjourned at approximately 2:20 p.m.

***Next meeting Thursday, February 17th, 2011 at 1:30pm at Quincy Street Station, 820 SE Quincy.**

Minutes prepared by
Sylvia Hopper
CRC Operations Manager