

**YOU NEED TO BRING THE FOLLOWING DOCUMENTS WHEN YOU APPLY FOR
2019 FRANCHISE FEE CREDITS:**

Applicant will be REQUIRED to show proof of address, income, Driver's license, and Social Security cards for every individual in household in order to meet the residency and income requirements.

HOUSE-HOLD INCOME FOR 2018 CAN NOT BE MORE THAN \$34,450.00. Must provide 2018 IRS 1040 form or if not required to file taxes, then SSI or SSDI 1099A OR SSI or SSDI Annual Statement Letter FOR 2018.

Applicant seeking to qualify under the disability provision **MUST** provide SSDI card OR Current SSDI disability Letter.

Applicant qualifying due to age must be 55 years of age, born before January 1, 1963 and **MUST** provide government issued identification showing date of birth.

A parent qualifying due to dependent child (ren) **MUST** provide identification for the child (ren); Birth certificate or Hospital Letter and Social Security Cards for all qualifying children in the household.

Qualified applicants must bring a recent utility bill from Kansas Gas, Westar Energy, and/or the City Water Division to receive the credit amount for each utility applied for.

Applications and supporting documents will be accepted starting January 22th until December 27, 2019, or until all funds are assigned (whichever comes first).

**WE WILL NOT ACCEPT ANY APPLICATION WITH
OUT ALL OF THE ABOVE DOCUMENTATION**

**Walk-in's Tuesday, Wednesday, & Thursday from 9:00 am to 3:00 pm
at CRC CARE CENTER @ Avondale East to process your application.**

**CITY OF TOPEKA FRANCHISE FEE UTILITY CREDIT PROGRAM
Managed by Community Resources Council
CRC CARE Center @ Avondale East
785-233-1365
455 SE Golf Park Blvd.
Topeka, Kansas 66605**