

2021

APPLICATION AND RELEASE FORM

CITY OF TOPEKA UTILITY FRANCHISE FEE CREDIT PROGRAM

Applicant Name: _____

Applicant residence: _____

** (for claim year 2020) ** STREET CITY STATE ZIP

Telephone: _____ did you move during 2020? ____ **YES** (if YES next line) ____ **NO**

Previous Address: _____

** (Complete this line if you lived at more than one address during the claim year 2020) **

1. City of Topeka Water Division Account Code _____

Date of Birth: _____ **2020 HOUSE-HOLD INCOME IS \$** _____

By my signature below, I hereby affirm that the utility accounts are in my name and I have paid the franchise fees for which I am requesting a credit for; water/wastewater (sewer) utilities for my personal residence.

I FURTHER AFFIRM THAT THE INFORMATION THAT I HAVE PROVIDED IS TRUE AND ACCURATE.

I also understand that by signing this application, I agree to specifically hold the administrative program and its employees, officers and agents harmless from any and all claims and liability relating to these programs.

Applicant's Signature _____ Date _____

Applicant's Signature _____ Date _____

**YOU NEED TO BRING THE FOLLOWING DOCUMENTS WHEN YOU APPLY FOR
2021 FRANCHISE FEE CREDITS:**

Applicant will be REQUIRED to show proof of address, income, Driver's license, and Social Security cards for every individual in household in order to meet the residency and income requirements.

HOUSE-HOLD INCOME FOR 2020 CAN NOT BE MORE THAN \$34,450.00. Must provide 2020 IRS 1040 form or if not required to file taxes, then SSI or SSDI 1099A OR SSI or SSDI Annual Statement Letter FOR 2020.

Applicant seeking to qualify under the disability provision **MUST** provide SSDI card OR Current SSDI disability Letter.

Applicant qualifying due to age must be 55 years of age and **MUST** provide government issued identification showing date of birth.

A parent qualifying due to dependent child (ren) **MUST** provide identification for the child (ren); Birth certificate or Hospital Letter and Social Security Cards for all qualifying children in the household.

Qualified applicants must bring a recent utility bill from City Water Division to receive the credit amount for each utility applied for.

Applications and supporting documents will be accepted starting February 2nd until December 18, 2021, or until all funds are assigned (whichever comes first).

**WE WILL NOT ACCEPT ANY APPLICATION WITH
OUT ALL OF THE ABOVE DOCUMENTATION**

**Walk-in's Wednesday & Thursday from 9:00 am to 3:00 pm at CRC
CARE CENTER @ Avondale East to process your application.**

**CITY OF TOPEKA FRANCHISE FEE UTILITY CREDIT PROGRAM
Managed by Community Resources Council
CRC CARE Center @ Avondale East
785-233-1365
455 SE Golf Park Blvd.
Topeka, Kansas 66605**