

2022

APPLICATION AND RELEASE FORM

CITY OF TOPEKA FRANCHISE FEE UTILITY CREDIT PROGRAM

Applicant Name: _____

Applicant residence: _____

** (for claim year 2021) ** STREET CITY STATE ZIP

Telephone: _____ did you move during 2021? ____ YES (if YES, next line) ____ NO

Previous Address: _____

** (Complete this line if you lived at more than one address during the claim year 2021, additional information/documents may be required.) **

- 1. Evergy Account Code _____
- 2. Kansas Gas Service Account Code _____
- 3. City of Topeka Water Division Account Code _____

Date of Birth: _____ 2021 HOUSE-HOLD INCOME IS \$ _____

By my signature below, I hereby affirm that the utility accounts are in my name, and I have paid the franchise fees for which I am requesting a credit for; electric, gas and/or a credit on water/wastewater (sewer) utilities for my personal residence.

I FURTHER AFFIRM THAT THE INFORMATION THAT I HAVE PROVIDED IS TRUE AND ACCURATE.

I also understand that by signing this application I agree to specifically hold the administrative program and its employees, officers, and agents harmless from any and all claims and liability relating to these programs.

Applicant's Signature _____ Date _____

Applicant's Signature _____ Date _____

**YOU NEED TO BRING THE FOLLOWING DOCUMENTS WHEN YOU APPLY FOR
2022 FRANCHISE FEE CREDITS:**

Applicant will be REQUIRED to show proof of address, income, **KS Driver's license or I.D., and Social Security cards for every individual in household in order to meet the requirements.**

HOUSE-HOLD INCOME FOR 2021 CAN NOT BE MORE THAN \$34,450.00. Must provide 2021 IRS 1040 form or if not required to file taxes, all W2's for 2021, SSI/SSDI 1099A OR SSI/SSDI Annual Statement Letter FOR 2021. ALL annual income in the household is required (no pay stubs).

Applicant seeking to qualify under the disability provision **MUST** provide SSI/SSDI card OR Current SSI/SSDI disability Letter.

Applicant qualifying due to age must be 55 years of age and **MUST** provide government issued identification showing date of birth.

A parent qualifying due to dependent child(ren) who are under 18 years of age **MUST** provide all Birth Certificates or Hospital Letters and Social Security Cards for all children in a household.

Qualified applicants must bring a recent utility bill from Kansas Gas, Evergy, and the City Water Division to receive the credit amount for each utility applied for.

Applications and supporting documents will be accepted starting February 2nd until December 16th, 2022, or until all funds are assigned (whichever comes first).

**WE WILL NOT ACCEPT ANY APPLICATION WITH
OUT ALL OF THE ABOVE DOCUMENTATION**

Walk-in's **Wednesday & Thursday from 9:00 am to 3:00 pm at CRC
CARE CENTER @ Avondale East to process your application.**

Starting in April walk-ins are Monday-Thursday from 9:00 am - 3:00 pm.

CITY OF TOPEKA FRANCHISE FEE UTILITY CREDIT PROGRAM

Managed by Community Resources Council

CRC CARE Center @ Avondale East

455 SE Golf Park Blvd.

Topeka, Kansas 66605

785-233-1365